

City of Decatur  
Board of Public Works & Safety Minutes  
July 5, 2023

The City of Decatur Board of Public Works and Safety members met on Wednesday, July 5, 2023 at 6:00 p.m. at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the June 20, 2023 meeting. Fullenkamp made a motion to approve the minutes. Seconded by Coshow, the motion was adopted.

The first item on the agenda was the renewal of MERIT Center lease agreement. The lease with Family Centered Services is extended from July 15, 2023 to July 14, 2024 with a monthly rent of \$365, which is the current rate. Fullenkamp made a motion to renew the lease with Family Centered Services. Seconded by Coshow, the motion was adopted. Coshow then made a motion to authorize Mayor Rickord to sign the lease agreement with Family Centered Services. Seconded by Fullenkamp, the motion was adopted.

Fire Chief Jeff Sheets appeared before the Board with a request to move Mitch Baumann to Captain status and adjust the compensation as appropriate. Coshow made a motion to approve naming Mitch Bauman as Captain an adjusting the salary. Seconded by Fullenkamp, the motion was adopted.

Fire Chief Jeff Sheets then requested hiring two (2) Paid-On-Call firefighters. Chief Sheets shared that Nevin Cook and Paul Scheumann had applied for the position and each had passed the necessary tests. Fullenkamp made a motion to permit Chief Sheets to hire Nevin Cook and Paul Scheumann as Paid-On-Call firefighters. Seconded by Coshow, the motion was adopted.

Fire Chief Jeff Sheets shared that he had been doing the responsibility of a training officer and with other responsibilities, he wished to be relieved of that position. Chief Sheets noted he had finished the job description for a second Captain position as a Training Officer and sought permission to distribute the job description. Fullenkamp made a motion to permit Chief Sheets to offer the Training Officer position. Seconded by Coshow, the motion was passed.

Kevin Hackman, Utilities Auditor appeared before the Board seeking permission to hire Midwestern Engineers, Inc. to evaluate and get cost estimates of various water main extensions/replacements. The cost is \$23,000 to arrive at future cost estimates. Hackman noted the study would assist in recognizing long-term solutions and help with water quality. Hackman shared that grant monies may become available in the future and with the study completed, it would be easier to make application for some of the funds as they become available. Coshow made a motion to allow Hackman to proceed with Midwestern Engineers doing the study.

Seconded by Fullenkamp, the motion was adopted. Coshow then made a motion to authorize Mayor Rickord to sign the contract with Midwestern Engineers. Seconded by Fullenkamp, the motion was adopted.

Karey Fuelling, Wastewater Superintendent, and Ben Adams of Commonwealth Engineers, appeared before the Board regarding the opening of the bids for the WWTP Effluent Outfall 001 Sewer Replacement. Coshow made a motion to make the legal notice for seeking bids for the Outfall 001 replacement a matter of record. Seconded by Fullenkamp, the motion was adopted.

Two (2) bids had been received for the WWTP Effluent Outfall 001 Sewer Replacement Project. The Mayor opened the bids, and the City Attorney read the bid amounts aloud. The first bid was from Ottenweller Contracting with a bid of \$499,005. The second bid was from Fleming Excavating, Inc., with a bid of \$199,074. It was shared by City Attorney Anne Razo that each bidder was a responsible bidder. Coshow made a motion for Karey Fuelling, Wastewater Supt., and Ben Adams of Commonwealth Engineers to take the bids under advisement, and report back at the next Board of Works meeting with their recommendation. Seconded by Fullenkamp, the motion was adopted.

Wastewater Supt., Karey Fuelling presented two (2) quotes she had sought to replace the electrical panel for the North Cross Creek lift station. The first quote was \$12,557 from American Pump Repair and Service, Inc. and the second quote was \$13,464 from Parks Enterprises, LLC. Fuelling recommended the \$12,557 quote from American Pump Repair and Service, Inc. Coshow made a motion to proceed with Fuelling's recommendation from American Pump Repair and Service, which was the lower of the two (2) quotes. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager appeared before the Board and shared that he had asked the City's mechanic to check the specs for the 2025 International Chassis that had been approved for purchase at the June 20, 2023 meeting. After his input, the cost of the chassis, which is being purchased through the state bid, had increased \$850 for wiring of the controls, and now the total amount for the chassis will be \$102,232.67. Coshow made a motion to authorize the additional \$850 for the chassis, and authorize the Mayor to sign the quote to place the order. Seconded by Fullenkamp, the motion passed.

Operations Manager Jeremy Gilbert shared that he would wait until the July 18, 2023 meeting to present quotes and updates of the various projects that can hopefully be completed this year.

There being no other business, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:32 P.M.